How Filevine Does Timekeeping

Meet your billing goals by tracking your time while you work — where you work

Making it simple to capture each billable minute

Too many lawyers reach the end of a grueling day only to realize they haven't sufficiently tracked their billable hours. Filevine's easy, intuitive time tracking helps you accurately capture the hard work you do every day for your clients. With 7 ways to track time, every member of your team can find the method that works best for their busy workdays.

7 ways to track time with Filevine

Timer in Filevine

Easily start, pause, and switch between separate timers in Filevine.

Add to a task ad hoc

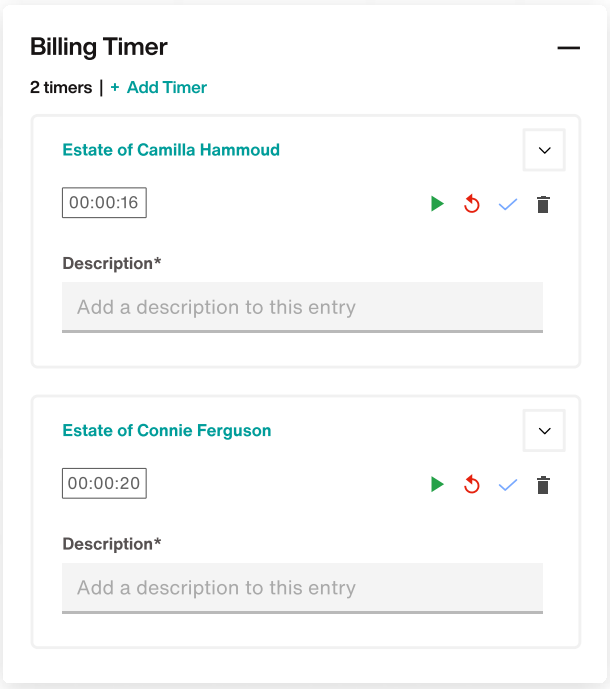
When you mark a task as complete in Filevine, add how long it took.

Add to a predetermined task flow

Standardize billing for common tasks by automatically attaching a time to them.

Project billing section

Each legal matter in Filevine has a billing section, where you can input the time spent.



Timesheet

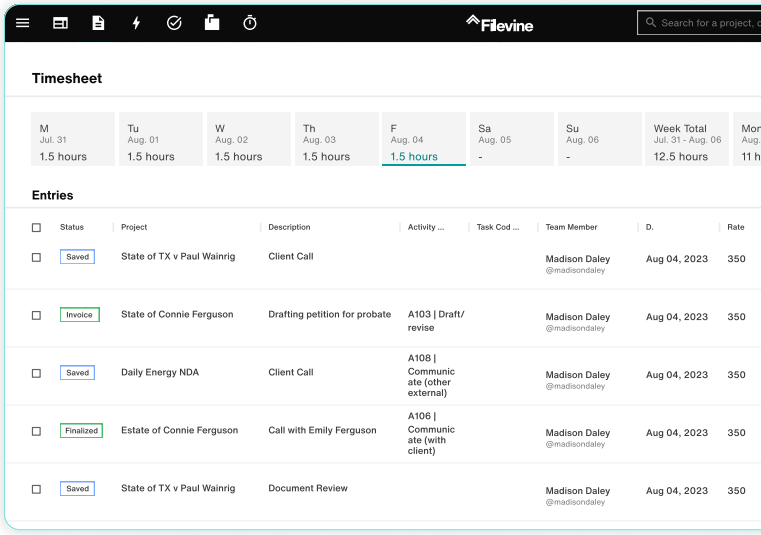
Directly edit a comprehensive timesheet.

Calendar-based time tracking

Add time-tracking details directly to upcoming calendar events, such as consultations, depositions, or court dates.

Outlook/Microsoft Office add-in

When drafting or analyzing emails, use an easy add-in to capture every minute — without leaving your inbox.



Timekeeping that works wherever you are

For the long-term strength of your practice, your team needs intuitive and effective legal timekeeping software. With Filevine's timekeeping tools, you can ensure faster and more accurate records of the time spent doing billable work — and keep your whole team on track to reach their billable hour goals.